

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 96
MAY 18, 2016 – WORK SESSION**

**Public Works
Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, May 18, 2016, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Richard M. Hannold, Chair** **Staff: Pam Dill**
 Jill Johnson, Member
 Helen Price Johnson, Member

Staff Present: Bill Oakes, Director, Steve Marx, Connie Bowers, Spencer Keane, Doug Holbert

Record @ 00:05

Roads

Subject/Description: Surplus of 1999 Chevrolet Suburban 2500

Attachment: Memorandum dated 4/29/16 from Matt Nienhuis to BOCC

Action Requested: Approval to surplus a 1999 Chevrolet Suburban 2500.

Follow up: Okay with full Board to move resolution forward to a Tuesday agenda.

Add-on

Subject/Description: Purchase Order

Attachment: PO # 10925

Action Requested: Approval of purchase of 880 LF 18-inch Diameter HDPE pipe for Dave Mackie Park Outfall; H.B. Jaeger; Amount: \$21,081.61

Follow up: Okay with full Board to move forward to a Tuesday agenda.

Add-on

Subject/Description: Land Donation

Attachment: none

Discussion: Property owner on English Boon would like to donate tidelands.

Follow up: Information only, no decision was made.

Add-on

Subject/Description: Land Donation

Attachment: none

Discussion: Property owner would like the County to be the holder of a conservation easement over a vacant high bluff lot at the end of Cathedral Drive.

Follow up: Information only, no decision was made.

Add-on

Subject/Description: Columbia Beach Outfall

Attachment: none

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Information: Columbia Beach at Berg outfall is out for small works roster quotes. If Fish & Wildlife find forage fish eggs it may prohibit work.

Follow up: Bill will keep the Board informed.

Roads

Subject/Description: Speed Limits

Attachment: Memorandum dated 5/9/16 from Spencer Keane to BOCC

Action Requested: Request to evaluate Speed Limits on the following roads:

- Quigley Road – Add code to support a 25 mph speed limit.
- Monroe Landing Road – Remove the portion of code regarding Monroe Landing between SR 20 and Arnold Road, making the effective speed limit 50 mph.
- Saratoga Road/East Harbor Road – Extend the 35 mph zone from near Harbor View Drive to the current 40 mph zone near Opal Lane.
- Elger Bay Road – Remove the section of code regarding the school zone.
- North Camano Drive – Clarify the code making the speed limit 35 mph from Arrowhead Road to West Camano Drive
- Crest Place – Add a section of code for a speed limit of 25 mph.
- Wilson Place – Add code to support a 25 mph speed limit.
- Maxwellton Road - Add code to support a 25 mph speed limit south of the park.
- Engle Road - Add code to support a 25 mph speed limit. (School no longer operating in this area.)
- Goodrich Road – Add code to support a 25 mph speed limit.
- Maple Heights/Brown Road – Add code to support a 25 mph speed limit.
- Olmstead Road - Add code to support a 20 mph speed limit due to the road being unpaved.
- Airline Way- Add code to support a 25 mph speed limit for the area not in the plat or the city limits.
- Neely Road - Add code to support a 25 mph speed limit.
- Waynes Ridge Circle – Add code to support a 25 mph speed limit.
- Madrona Beach Road/High Road/Blackburn Road/Woodland Beach Road – Add code to support a speed limit of 25 mph.

Follow up: Commissioner Price Johnson would like to have time to consider the change for Saratoga Road. The Board approved the remaining speed limit changes to move forward to a public hearing.

**Human Resources
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, May 18, 2016 at 9:39 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard M. Hannold, Chair
Jill Johnson, Member
Helen Price Johnson, Member

Staff: Pam Dill

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Staff Present: Bruce Rohm

Others Present: Wylie Farr, Jaime Montoya

Record @ 38:48

Subject/Description: Job Requisitions

Attachment: yes

Action Requested:

Sheriff

- Records Clerk, replacement, SS-4, #2016-049
Commissioner Price Johnson moved to approve Job Requisition #2016-049. The motion was seconded by Commissioner Johnson and carried unanimously.
- Deputized Officer, replacement, GD-10 #2016-048
Commissioner Price Johnson moved to approve Job Requisition #2016-048. The motion was seconded by Commissioner Johnson and carried unanimously.

Juvenile Detention

- Juvenile Detention Officer, replacement, C-9 #2016-046
Commissioner Johnson moved to approve Job Requisition #2016-046. The motion was seconded by Commissioner Price Johnson and carried unanimously.

Human Services

- Mental Health Jail Counselor, replacement, C-11 #2016-039 (*revised from .65 FTE to 1 FTE and additional certification of CDP preferred.*)
Commissioner Johnson moved to approve Job Requisition #2016-039. The motion was seconded by Commissioner Price Johnson and carried unanimously.

**Long Range Planning
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, May 18, 2016 at 9:44 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard M. Hannold, Chair
Jill Johnson, Member
Helen Price Johnson, Member

Staff: Pam Dill

Staff Present: Keith Higman, Interim Director of Long Range Planning, Beckye Fry, Paula Bradshaw

Others Present: Elaine Marlow, Budget Director

Record @ 43:50

Subject/Description: UGA JPA overlays

Attachment: none

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 99
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Discussion: Beckye Fry, Long Range Planner, recommended keeping the existing draft maps in place during the public review process and address all of the changes in the fall.

Follow up: Staff will bring draft resolution to the next work session.

Subject/Description: Resolution of Substantial Progress

Attachment: none

Discussion: Beckye Fry, Long Range Planner, informed the Board staff is finalizing a resolution detailing the County's substantial progress towards fulfillment of the requirements of the 2016 state mandated periodic Comprehensive Plan and Development Regulations.

Follow up: Bring finalized resolution back to the next work session.

Subject/Description: Freeland Subarea Plan

Attachment: none

Information: The Board and Planning Commission at their Joint Workshop will review and discuss the preliminary working draft.

**Sheriff
Summary Minutes**

Work Session was held between the County Commissioners and the Sheriff on Wednesday, May 18, 2016 at 10:04 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard M. Hannold, Chair
Jill Johnson, Member
Helen Price Johnson, Member

Staff: Pam Dill

Staff Present: Sheriff Mark Brown

Others Present: Dan Mitchell, Chief Civil Deputy Prosecutor, Chief Mike Brown, Chief Mike Cotton

Record @ 01:03:20

Subject/Description: Resolution amending Island County's Fireworks Chapter 9.08A and Burn Ban Chapter 14.30B

Attachment: draft ordinance

Action Requested: The following changes were made to the draft ordinance:

- Remove the current definition for "Severe dry weather conditions" under 9.08A.030 Definitions and replace it with the following:
Severe dry weather conditions means weather conditions that are so severe and dry that the Island County Fire Marshall determines it appropriate to issue a Type II Burn Ban, taking into consideration but not limiting to the following criteria: (listing criteria)
- Remove Appendix A – Island County Fire Restrictions Evaluation Guidelines.

Follow-up: Dan Mitchell will provide a revised ordinance to BOCC staff by Friday, May 20th in order to schedule at the Board's May 24 meeting for public hearing on June 14th.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 100
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**Facilities Department
Summary Minutes**

Work Session was held between the County Commissioners and Facilities Department on Wednesday, May 18, 2016, at 10:35 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard Hannold, Chair
Jill Johnson, Member
Helen Price Johnson, Member

Staff: Pam Dill

Staff Present: Larry Van Horn, Facilities Director

Record @ 01:34:50

Subject/Description: Fairgrounds water systems

Attachment: Scope of Work

Action Requested: Davido Consulting Group, Inc. has put together a project construction cost estimate for the reduced pressure backflow assembly installation at the Island County Fairgrounds; \$52,000 including contingency and tax.

Follow up: Okay with a majority of the Board to move forward with the engineering piece of the project.

Subject/Description: Fairgrounds Pole Barn grant

Attachment: none

Action Requested: The grant from Washington State Department of Agriculture Fairs Program for improvements to the Poles Building's electrical system terminates on June 30, 2017. Larry noted that the grant was transferable to the Port of South Whidbey and they have indicated they would be willing to take on the project.

Follow up: The Board directed Larry to hold off on beginning work on the project until after the August election.

Subject/Description: Donation of truck to Fair Association

Attachment:

Discussion: Donation of a 1996 F-350 Camano park truck to a non-profit organization.

Follow up: Larry will follow up on the legalities of donating a county vehicle.

Subject/Description: Human Services Space

Attachment: none

Action Requested: Larry reported the space is currently vacant. The lease runs through the end of the year. He recommends they renegotiate the lease for Elections and move to cancel the lease for the previous Human Services space. The Public Defender's office is looking for space and Larry suggested they deal directly with Windermere rather than putting the county in a property management role and subleasing the space.

Follow up: Okay with full Board.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 101
MAY 18, 2016 – WORK SESSION**

**Monthly Financial Reports
From Auditor & Treasurer
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor/Treasurer on Wednesday, May 18, 2016 at 11:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard Hannold, Chair **Staff:** Pam Dill
Jill Johnson, Member
Helen Price Johnson, Member

Present: Tony Lam, Treasurers Office

Others Present: Elaine Marlow, Budget Director

Record @ 02:01:50

Subject: Monthly Financial Report

Attachment: <https://www.islandcountywa.gov/Treasurer/Pages/TReport.aspx>

**Department of Natural Resources
Summary Minutes**

Work Session was held between the County Commissioners and the Department of Natural Resources on Wednesday, May 18, 2016 at 11:06 a.m. in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard M. Hannold, Chair **Staff:** Pam Dill
Jill Johnson, Member
Helen Price Johnson, Member

Staff Present: Keith Higman, Director, Jill Wood

Record @ 02:06:25

Subject/Description: Whidbey Island Conservation District – Ebey's Prairie Surface Water Retrofit Project

Attachment: DNR-03-2016

Action Requested: Approval of Agreement for Services for Ebey's Prairie Surface Water Retrofit Project; Term: 4/1/16 – 9/30/16; Amount: not to exceed \$25,960.00.

Follow-up: Okay with full Board to move forward to a Tuesday agenda.

Subject/Description: Marine Resource Committee

Attachment: Ltr dated 5/5/16 from Frances Wood, Chair, MRC to BOCC

Action Requested: Request to align, with MRC Operations and Procedures, the terms of MRC members who were affected by the extension made in December 2012.

Follow-up: Okay with full Board.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 102
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**WSU / Extension Services
Summary Minutes**

Work Session was held between the County Commissioners and WSU/Extension on Wednesday, May 18, 2016, at 11:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Richard Hannold, Chair**
 Jill Johnson, Member
 Helen Price Johnson, Member

Staff: Pam Dill

Staff Present: **Tim Lawrence, Director, Janet Stein, Noxious Weed Coordinator**

Others Present: **Rob Hallbauer, Maddie Rose**

Record @ 02:20:40

Subject/Description: **Island County Noxious Weed Presentation**

Attachment: none

Information: Report on Year 2015 Noxious Weed control activities from Janet Stein, Noxious Weed Coordinator.

EXECUTIVE SESSION ANNOUNCED

Commissioner Hannold announced the Board would recess and meet in Executive Session in the GSA Conference Room, Administration Building, at 2:00 p.m. as allowed under RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The Executive Session is expected to last 15 minutes with no announcement in open public session.

At 2:15 p.m. Commissioner Hannold announced the Board would need an additional 15 minutes for the Executive Session. The Executive Session concluded at 2:30 p.m. with no announcement in open public session.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Richard M. Hannold, Member

Jill Johnson, Member

Helen Price Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board